

Public Works Garage

Inspection Checklist

	Yes	No	Corrective Action
Do all fire extinguishers have a current inspection tag?			
Are smoke / CO detectors present and in good working order?			
Are compressed air tanks properly stored in an upright and secured position?			
Are Material Safety Data Sheets (MSDS's) accessible?			
Are all containers properly labeled?			
Are flammable and combustible materials stored appropriately?			
Are grinders guarded and the tool rest set properly?			
Is appropriate eye protection available and well maintained?			
Are eyewash stations accessible and in working condition? Tested?			
Are extension cords free of cuts and have a grounding pin present?			
Is the floor clean and free of spills or other tripping hazards?			
Is all other equipment properly guarded?			
Are ladders properly stored?			
Are all floor holes and pits properly guarded?			
Is mezzanine appropriately guarded with railings and toe boards?			
Are work rules posted?			

Do stairs have necessary handrails?			
Are work areas and walkways appropriately marked?			
Do all lights work and illuminate adequately?			
Are all exits identified with "EXIT" signs?			
Are evacuation diagrams posted throughout the building?			